



REGULAR COMMON COUNCIL MEETING

MAY 2, 2005

7:00 P.M.

- Regular Meeting** The Regular meeting of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building on Monday, May 2, 2005 at 7 p.m.
- Present** Mayor Dominique S. Thornton, Council Members Phrances L. Szewczyk, Gerald E. Daley, Stephen T. Gionfriddo, John L. Robinson, Jesse J. Salafia, Robert P. Santangelo, Ronald P. Klattenberg, Elizabeth K. Nocera, Joseph E. Bibisi, Francis T. Patnaude, James B. Streeto, Earle V. Roberts, Jr.; Corporation Counsel Daniel B. Ryan, Sergeant-at-arms Officer Vinci, and Common Council Clerk Marie O. Norwood.
- Also Present** WIHS Reporter Paul Kretschmer and 35 members of the public.
- Meeting Called to Order** The Chair calls the meeting to order at 7:04 p.m. and leads the public in the Pledge of Allegiance.
- Call of Meeting Read** The Call of the meeting is read and accepted. The Mayor declares this call a legal call and the meeting a legal meeting.
- Motion to Accept Agenda** Councilwoman Szewczyk moves to waive the rules to accept the amended agenda which has the following changes:
- Add agenda items 7H and 7I, Emergency Purchases for the Water and Sewer Department
 - Substitute agenda Items:
9-13, 2005 CDBG Entitlement
9-14, budget modifications for various Entitlement Programs
and
 - Mayor's Appointments.
- I so move your honor. Her motion is seconded by Councilman Streeto. The Chair calls for the vote and it is unanimous to approve with twelve aye votes.
- Minutes Approved** The minutes of the regular Common Council meeting of April 4, 2005 at 7 p.m., and special meetings of April 4, 2005 at 6 p.m. and April 19, 2005 at 6:00 p.m. having been deposited with the Mayor and Corporation Counsel and copies of the same having been served on each and every Council Member, the reading of the same having been dispensed with, Councilwoman Szewczyk moves them for approval and is seconded by Councilman Streeto. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matters pass unanimously.
- Public Hearing Opened** The Chair opens the public hearing on items on the agenda at 7:07 p.m. She states those wishing to address the Council in under five minutes to come forward first; those wishing to address the Council in under ten minutes next; and those wishing to address the Council in over ten minutes last.
- David Bauer discusses the fact there are a number of resolutions that raise the City's payroll by \$15,000. He discusses fairness, consistency, and accountability. In small government those are three words that are necessary. He wishes he could say the City of Middletown is run that way. He addresses accountability; he discusses the consolidation of the Finance Department and that money was to be saved. A short time later, we see in the aftermath of the consolidation, the raises. Where is the accountability that this was a cost savings. He discusses consistency. When it comes to the personnel system, the DMG Maximus is a program that works like a magic box. If you can take and put enough magic words into the resume, what pops out from the software is a pay raise. Two of these job descriptions, 9-7 Administrative Assistant in the Mayor's Office and all that changes is the title. He states he hopes that there is no special skill to understand the Mayor. He believes that database is a magic word; someone keeps a log of the calls that come in. The last of the changes you have for this job is support and maybe that is a magic word. It also talks about filling in for the Council Clerk and data analysis. For resolution 9-8, it goes from Executive Secretary to Executive Assistant and maybe required to attend

meetings and represent the Mayor's interests. The Mayor is elected and he understands there can be problems if you mix political with civil service duties. It also says maybe required to fill in for the Council Clerk during absences. It is the second time to use this reason to give raises. If you are one of the people they like, you can put in as many magic words as you want. Fairness, the city management can't ever seem to say no. This is the ultimate unfairness to tax payers and the City does not share any of their problems when economies change. Normally he wouldn't talk about how the City spends money, but today is special because next week the Council will be here to pass next year's budget. The budget is the accumulation of all the times the Mayor and Council have said yes. He wants to know what they will say next week. Is it the same that they will be saying tonight.

Katchen Coley speaks to agenda item 9-2, the Clean Energy campaign which is a wonderful opportunity to carry out the goals of agenda item 9-1. The New England Governors have signed a compact to stop global warming. We have an opportunity to do our little bit and benefit Middletown. She has signed up for one of the two clean energy options; she drives a hybrid car. More has to be done than she can do. She hopes the new photovoltaic panel goes on the new high school. She hopes the Council will endorse this. Portland has signed on and Stamford. They have found ways they have been wasting energy. She hopes the first step will be taken by this Council this evening. She also addresses agenda item 9-10; it will enable the City to hopefully acquire development rights of one of the last remaining farms in Middletown. It is the Graves Farm; they are anxious not to add their land to the surrounding farms that are being turned into developments. This will be the first program for which we did not spend money to buy the entire property. This may be an innovative way to save money and preserve land. It will stay as a farm. It cannot be developed. She hopes the Council will support this.

Sheila Stoane, Chair of the Conservation Commission, speaks to agenda item 9-10, asking the Council to vote for the resolution. It will be a shame if the property were developed.

Guy Brooks states that the City should reduce energy use by 20% if they are part of the plan.

Thomas Serra addresses agenda item 9-3 and asks the Council's support for this resolution. It is a great idea and is prudent because the money is needed up front. The soccer group is using their money for excavation of the site; they need to build a well, septic tank system; they need water for a concession stand and restrooms. They don't want to go through this project and find they don't have the money to take care of the amenities as they go along. By doing this, the City will save money because they will own the fields. On agenda item 9-15, he sees they will be waiving the residency ordinance. He spoke before them regarding promotion in terms of residency. When you have a job where residency is required, then the resident should be hired; if there is no resident in employment, then it should go to a dedicated, experienced worker that might live out of town. There should be an ordinance to that affect; they should not be waiving it every time this situation occurs. He thinks the Council should be working on this through Personnel and Ordinance Study. Dedicated employees should see the pot of gold.

John Hall states he purchased the 100% option for the Clean Energy Program. They are in favor of the initiative and he wants to say in response to John Robinson, as an organization, it was to seek grants to start renewable energy projects to build into the school program. Energy technology will be important to our economic future. They are hoping to bring private grant funding so that Middletown can be a center on renewable energy.

Katherine Winslow states she will be signing on at the 100% level. She encourages the Council to sign up for this. She is also in favor of agenda item 9-10 to purchase development rights on the Graves Farm. The land trust owns a lot of land in that corridor and the Graves land would be a wonderful addition to the area.

Kate Miller speaks to the energy resolution as a family with asthma. She would like this Council to take the leadership on this issue.

Public Hearing Closed

The Chair closes the public hearing at 7:30 p.m.

Questions to Directors

Councilman Roberts would like to address questions to Wes Downing, but he is not here so he asks to address them to William Warner, Director of Planning, Conservation and Development. He states he supports soccer, but is troubled with the fluidness of this proposal. In this resolution, he is troubled that if they approve the \$400,000 and transfer the properties, the dirt would come from Country Club Road to the Long Hill Road. He states the dirt went to another town. His concern is developing the other fields; will they have to pay for the dirt to build them. Mr. Warner States the situation out there is the four fields are

being built according to the plans. They have not gone onto the City Property. They are removing dirt for Middletown Youth Soccer and some has been brought to other locations. It was an opportunity to get rid of it because it is excess fill. There will be more than enough on the City Property to fill the Long Hill Property. Councilman Roberts states the infrastructure, the first \$200,000 will be allocated; will they go out to bid or do we have control. Mr. Warner responds in July, 2004, the Council approved the grant to Middletown Youth Soccer. As it went through the Finance Department, it became complicated and the City had only minimally participated. They spoke to Bond Counsel and they determined the best way to do this was to purchase the Youth Soccer property so the City would own the entire complex. Economic Development, Planning and Zoning, and Youth Soccer agreed with this. Once the City owns the complex, then Middletown Youth Soccer can use the money anyway they want. Of the \$400,000, they required \$200,000 held in escrow and would be given out as seeding was completed. This is a good solution to this complex problem. Councilman Roberts states they will be giving the Mayor an opportunity for a long term lease with Youth Soccer. In that lease, will it come back to the Council. Mr. Warner replies it doesn't have to, but it can. The details have not been worked on and there should not be a lot of details. Councilman Roberts states his concern in the long term lease which is use by out of town people. Will those fees be greater than what is charged for Middletown youths. Mr. Warner responds that is a programming issue and the lease has not been worked out yet. The Middletown Youth Soccer is the only program out there; if they tie up the fields, it will be to their own detriment.

Councilman Klattenberg asks about agenda item 9-9, the public parking shortage; this is open-ended and a lot of people are interested in parking. Are there properties to be looked at now. Mr. Warner responds this is fairly specific to a site that they have discussed in Economic Development in executive session. They have to renew this every six months.

Councilman Roberts asks to address questions to Guy Russo; he asks about the transfers for the Department. There have been five in this last list and tonight you got a lot of issues for emergency purchases. He states they crop up at a fast pace. Is this normal break down or transfers or are there issues that the Council should know about. Mr. Russo responds after this winter, they have had a number of problems in easement areas. Three are off-road easements. When something happens, it is hard to detect. You see more from our department; when sewers go, they need to be dealt with immediately. They are done for the necessity of the health and safety of the public. Councilman Roberts states the City has paid so much for CSO and reconstruction. Is there anything they should know. Mr. Russo replies with staff, trying to address those off-line sewers, they don't get to them right away. They are keeping the easements clear; they are looking at more portable equipment. The transfers are more prevalent and done because they are necessary. The budgets are getting tight and you can expect in the last quarter, more transfers.

Councilman Patnaude asks Mr. Russo about the transfers and if the new budget has been adjusted by what he sees here. Mr. Russo believes they have added to the overtime line item. Councilman Patnaude asks all the transfers you have here, you have looked at the new budget and put in these adjustments. Mr. Russo responds the adjustments have been made for a defined purpose like vehicle services and they made that adjustment to the budget. The outside services was for emergency cleaning. Councilman Patnaude states next year, you should not have the same situation. Mr. Russo replies to the best of their ability; the transfers are not out of the ordinary.

Councilman Roberts asks to address questions to Debra Milardo, Personnel Director. He asks about the changes to the job description for the Police Department. It was discussed at Public Safety and he asks her to refresh his memory that it is about the budget analyst changes. Ms Milardo states that is correct. Councilman Roberts asks if there are two Administrative Aides to the Mayor instead of the job changes. Ms Milardo responds the aides are part time and the drawback of the Special Project person is that for the bulk of her work, there is no one to fill the vacuum. Councilman Roberts asks if the aides could do the work. Ms Milardo states it was discussed.

Councilman Robinson states the bulk of the duties of the prior person was to attend task force meetings and take notes. Ms Milardo states there is a lot of work involved in the blue ribbon commission meetings. It is an extensive role and is necessary in the Mayor's Office.

Councilman Roberts asks on agenda item 9-4 regarding the professional services for \$12,000. Councilman Daley responds that it came before the Economic Development Committee; this lobbyist has been successful for getting a commitment from the House for \$500,000. It did not pass the Senate. They have gotten money in for the transit center and this retainer is to get them to assist us to shepherd this through the Senate. With all the focus on the parking problem and downtown renovations they are considering, this could be critical.

Councilman Patnaude states on agenda item 9-4, we should have a grant coordinator. We have no one in the City to do that. Shouldn't we put someone to look into these grants. They could save Middletown money or get money. The Board of Education goes after grants and we should as well.

Agenda Item 7

Description **Petitions, Communications, etc.**

Councilwoman Szewczyk reads and moves for approval agenda items 7A, 7B, 7C, 7D, 7E, 7F, 7G, 7H, and 7I; her motion is seconded by Councilman Streeto. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matters pass.

7A
(Approved)

City and Town Clerk's Certificate

May 2, 2005

I, Sandra R. Hutton, City and Town Clerk of the City of Middletown, and custodian of the records and seal thereof, hereby certify that all ordinances and appropriations passed and adopted at the regular meeting of the Common Council held April 4, 2005 at 7 p.m. and special meetings on April 4, 2005 at 6 p.m. and April 19, 2005 at 6 p.m. have been advertised in the local newspaper.

Attest:
SANDRA R. HUTTON
City and Town Clerk

7B
(Approved)

Monthly Reports

Finance Department – Transfers Report, April 22, 2005
Public Works March, 2005 Highway with all Bldg. Permits

7C
(Approved)

Suspense Report, 2005 – Tax Collector

7D
(Approved)

Emergency Purchase – Water and Sewer, Sewer Back-up Country Club Road

7E
(Approved)

Emergency Purchase – Water and Sewer, Fuel Oil Storage Tank Failure, Mt Higby

7F
(Approved)

Grant Confirmation and Approval – Board of Education

Name of Grant: As Listed Below
Amount Requested: \$214,424.55
Code: 245-331-462
Grant Period: From: 7/1/2004 **To:** 6/30/2005

Type of
Amount Loaned from General Fund: \$0.00

Department Administering Grant: Middletown Board of Education

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:

- 819 - Out of Town Magnet School Transportation (\$48,648);
- 820 - Parent Leadership-PLTI \$7,500;
- 841 - Special Education Medicaid \$14,712.50;
- 867 - Title IIIA-English Language A \$116;
- 894 - Swaim Strings Program \$1,600;
- 801 - Blue Cross Certified & Paras \$171,631.45;
- 804 - Preschool Program Fees \$3,445;
- 807 - Cigna Classified \$138.28;
- 808 - 21st. Century Parent Fees \$588;
- 809 - Maintenance/Rentals \$9,824;
- 833 - Adult Education Receipts \$53,517.32.
- Total Special Programs Through 3/14/2005 \$8,850,900.42
- ADDITIONS \$214,424.55
- Total Special Programs Through 4/14/2005 \$9,065,324.97

Requested by: Richard A. Cormier

7G

Grant Confirmation and Approval – Police Department

(Approved)

Name of Grant: Middletown Housing Authority Street Crime Unit Grant

Amount Requested: \$5,000.00

Code: 212-312-105

Grant Period: **From:** 5/1/2005 **To:**

Type of Local

Amount Loaned from General Fund: \$0.00

Department Administering Grant: Middletown Police Department

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant: Drug Enforcement and Crime Suppression in the public housing units.

Requested by: Deputy Chief Lynn Baldoni

7H

Emergency Purchase – Water and Sewer, Sewer Break North 100 Roscommon Drive

(Approved)

7I

Emergency Purchase – Water and Sewer, Sewer Overflow, Hunting Hill Ave. and South Main Street

(Approved)

Agenda Item

8

Description

Payment of All City Bills

(Approved)

Councilwoman Szewczyk moves for approval all City bills that have been properly approved; Councilman Robinson seconds the motion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Agenda Item

9

Description

Resolutions, Ordinances, etc.

Agenda Item

9-1

Councilman Streeto reads and moves for approval agenda item 9-1; his motion is seconded by Councilman Klattenberg.

Councilman Gionfriddo states he will abstain from voting on this; he will be the first to say he doesn't know the Kyoto protocols. Councilman Patnaude also abstains from the vote.

The Chair calls for the vote and it is ten aye votes by Council Members Szewczyk, Daley, Robinson, Salafia, Santangelo, Klattenberg, Nocera, Bibisi, Streeto, and Roberts; two abstentions by Council Members Gionfriddo and Patnaude. The Chair states the matter passes with two abstentions.

Resolution No.

46-05

File Name

moclimateprotec.doc

Description

Endorsing the U. S. Conference of Mayors' Climate Protection Agreement.

(Approved)

WHEREAS, the U. S. Conference of Mayors has previously adopted strong policy resolutions call for cities, communities and the federal government to take actions to reduce global warming pollution; and

WHEREAS, the Inter-Governmental Panel on Climate Change (IPCC), the international community's most respected assemblage of scientists, is clear that there is no longer any credible doubt that climate disruption is a reality and that human activities are largely responsible for increasing concentrations of global warming pollution; and

WHEREAS, recent, well-documented impacts of climate disruption include average global sea level increases of four to eight inches during the 20th century; a 40% decline in Arctic sea-ice thickness; and nine of the ten hottest years on record occurring in the past decade; and

WHEREAS, climate disruption of the magnitude now predicted by the scientific community will cause extremely costly disruption of human and natural systems throughout the world including: increased risk of floods or droughts; sea-level

rises that interact with coastal storms to erode beaches, inundate land and damage structures; more frequent and extreme heat waves; and more frequent and greater concentrations of smog; and

WHEREAS, on February 16, 2005, the Kyoto Protocol, an international agreement to address climate disruption, entered into force in the 141 countries that have ratified it to date; 38 of those countries are now legally required to reduce greenhouse gas emission on average 5.2 percent below 1990 levels by 2012; and

WHEREAS, the United States of America, with less than five percent of the world's population is responsible for producing approximately 25% of the world's global warming pollutants yet is not a party to the Kyoto Protocol; and

WHEREAS, the Kyoto Protocol emissions reduction target for the U. S. had it ratified the treaty would have been 7 % below 1990 levels by 2012; and

WHEREAS, many leading U. S. Companies that have adopted greenhouse gas reduction programs to demonstrate corporate social responsibility have also publicly expressed preference for the U. S. to adopt precise and mandatory emissions targets and timetables as a means by which to remain competitive in the international marketplace, to mitigate financial risk and to promote sound investment decisions; and

WHEREAS, state and local governments throughout the United States are adopting emission reduction targets and programs and that this leadership is bipartisan, coming from Republican and Democratic governors and majors alike; and

WHEREAS, many cities throughout the nation, both large and small, are reducing global warming pollutants through programs that provide economic and quality of life benefits such as reduced energy bills, green space preservation, air quality improvements, reduced traffic congestion, improved transportation choices, and economic development and job creation through energy conservation and new energy technologies; and

WHEREAS, mayors from around the nation have signed the U. S. Mayors' Climate Protection Agreement which reads:

A. We urge the federal government and state governments to enact policies and programs to meet or beat the Kyoto Protocol target of reducing global warming pollution levels to 7% below 1990 levels by 2012, including efforts to reduce the United States' dependence on fossil fuels and accelerate the development of clean, economical energy resources and fuel-efficient technologies such as conservation, methane recovery for energy generation, wind and solar energy, fuel cells, efficient motor vehicles, and biofuels; and

B. We urge the U. S. Congress to pass the bipartisan Climate Stewardship Act sponsored by Senators McCain and Lieberman and Representatives Gilchrist and Oliver, which would create a flexible, market-based system of tradable allowances among emitting industries; and

C. We will strive to meet or exceed Kyoto Protocol targets for reducing global warming pollution by taking actions in our operations and communities such as:

1. Inventory global warming emissions in City operations and in the community, set reduction targets and create an action plan;
2. Adopt and enforce land-use policies that reduce sprawl, preserve open space, and create compact, walkable urban communities;
3. Promote transportation options such as bicycle trails, commute trip reduction programs, incentives for car pooling and public transit;
4. Increase the use of clean, alternative energy by, for example, investing in "green tags," advocating for the development of renewable energy resources, and recovering landfill methane for energy production;
5. Make energy efficiency a priority through building code improvements, retrofitting city facilities with energy efficient lighting and urging employees to conserve energy and save money;
6. Purchase only Energy Star equipment and appliances for City use;
7. Practice and promote sustainable building practices using the U. S. Green Building Council's LEED program or a similar system;
8. Increase the average fuel efficiency of municipal fleet vehicles; reduce the number of vehicles; launch an employee education program including anti-idling messages; convert diesel vehicles to bio-diesel;
9. Evaluate opportunities to increase pump efficiency in water and wastewater systems; recover wastewater treatment methane for energy production;
10. Increase recycling rates in City operations and in the community;
11. Maintain healthy urban forests; promote tree planting to increase shading and to absorb carbon dioxide; and

12. Help educate the public, schools, other jurisdictions, professional associations, business and industry about reducing global warming pollution.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That it endorses the U S Mayors' Climate Protection Agreement and urges mayors from around the nation to join this effort.

Agenda Item 9-2

Councilman Klattenberg reads and moves for approval agenda item 9-2; his motion is seconded by Councilwoman Szewczyk.

Councilman Klattenberg states it is his pleasure to present this to the Council; he thanks Bob Wall and Jonathan Edwards who have helped the City to this point this evening. As you learned from the presentation, more towns are joining on a weekly basis. Middletown could be the eleventh. The point was well taken that 9-1 and 9-2 are linked. They represent developing an energy plan for Middletown. We are on the cusp of having a serious energy problem and need to find a way to reduce greenhouse gases. It is a mistake to think of this as an environmental resolution. It is more and deals with human health and energy planning and the economic impact in the future. He hopes the task force will be formed soon. He is enthusiastic in his support of this resolution.

Councilman Street echoes Councilman Klattenberg's remarks. Middletown has always been on the forefront of the environmental movement. He discusses the filthy five and Middletown as one of the first to pass a resolution against them. The U. S. dependence on foreign oil is a potential problem and global warming is a concern. Obviously, Middletown cannot do anything about the national problems, but we can encourage a clean environment through support of this resolution.

Councilman Roberts states he has no problem supporting this, but he hopes at some point soon, we can support resolutions to mandate our City vehicle suggestions to be followed. We appear to be committing to the savings, but not personally for the fuel usage.

The Chair, hearing no further discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

47-05
ccCleanEnergyProgram.doc
Supporting the 20% Clean Energy Campaign, a clean energy program which commits Middletown to achieve the goal by 2010 and establishing a nine member Clean Energy Task Force to investigate the clean energy options and purchasing renewable energy certificates.

(Approved)

Whereas, technology is now available to produce electricity using wind turbines, photovoltaics, low flow water turbines and methane gas (Connecticut Class I Renewables). These technologies are reliable, safe and affordable and produce energy which is clean, sustainable and emission free; and

Whereas, Middletown seeks to take measures to improve air quality standards because of its importance to public health; and

Whereas, electricity generation from fossil fuels produces harmful air pollution that contribute to asthma, respiratory illness, as well as, increased levels of carbon dioxide in the atmosphere. Carbon dioxide is a greenhouse gas linked to the acceleration of global warming; and

Whereas, the Connecticut legislature has mandated the creation of a clean energy option for consumers who will be able to sign up for clean energy on their electric bills; and

Whereas, the 20% by the year 2010 campaign is a Connecticut not-for-profit initiative being undertaken to encourage community action in support of clean energy in an effort to improve public health, create a clean energy market, improve the environment and create jobs in these technologies; and

Whereas, Wesleyan University has committed to the purchase of 1 giga-watt of clean energy (equivalent to approximately 100 residential homes) to support the Middletown program; and

Whereas, the City of Middletown and the Board of Education are involved in multiple programs seeking ways to conserve electric energy use and cost in municipal buildings and schools; and

Whereas, the Connecticut Clean Energy Fund has agreed to provide to municipalities photovoltaic solar panels that can produce approximately 1,200 kilowatts of clean energy, annually, for every 100 residential homes signing up

for CL&P's clean energy option program at the 100% level. The units will be received and installed at no cost to the municipality and allow for direct reductions in conventional electric supply at a site to be determined by the City.

Now therefore, be it resolved by the Common Council of the City of Middletown: That Middletown supports and commits to the 20% by 2010 campaign where, by the year 2010, the town's municipal electric load will be met; and

Be it further Resolved: That Middletown thanks Wesleyan University for making the largest institutional purchase of clean energy in support of a municipal program in Connecticut, to date; and

Be it further resolved: That a Clean Energy Task Force be created comprised of not more than nine (9) City officials, municipal leaders, environmental organizations, businesses, institutions and/or interested citizens to research and make recommendations so that Middletown can reach the 20% by 2010 goal. The Task Force will investigate clean energy options, including purchasing Renewable Energy Certificates (RECs) and/or on-site renewable energy installations, and funding opportunities; and

Be it further resolved: That Middletown encourages all businesses, institutions, and households within the city to adopt the goals and purpose of promoting clean energy in our City by purchasing clean energy through Connecticut Clean Energy Options program or other Connecticut Class I Renewable Suppliers to advance this program.

Agenda Item 9-3

Councilman Daley reads and moves for approval agenda item 9-3; his motion is seconded by Councilman Streeto. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

48-05
PCDMYSoccer.doc
Authorizing the Mayor to sign documents to purchase an 18-acre parcel at the corner of Higby Road and Country Club Road from the Middletown Youth Soccer for \$400,000 and \$200,000 shall be paid upon conveyance of the property with the remaining \$200,000 held in escrow with \$50,000 released upon construction of the soccer fields per specifications on file in the Parks and Recreation Department; and approving a long term lease with Middletown Youth Soccer to lease the area for \$1 per year for 99 years.

(Approved)

WHEREAS, the City of Middletown owns a 17-acre parcel of land on the corner of Country Club and Higby Roads; and

WHEREAS, Middletown Youth Soccer owns an 18.381-acre piece abutting the City property; and

WHEREAS, Middletown Youth Soccer, in conjunction with the City, sought and gained approval for the construction of soccer fields on both the City parcel and the Middletown Youth Soccer parcel; and

WHEREAS, the City of Middletown Common Council agreed to extend to Middletown Youth Soccer a \$400,000 grant to develop said complex from Open Space/Recreation Bond funds; and

WHEREAS, the City's Bond Counsel has determined the most efficient and cost effective method to follow in order to allocate said \$400,000 is for the City to purchase the Middletown Youth Soccer property for \$400,000; and

WHEREAS, said transfer is desirable in that the entire parcel would then be publicly owned; and

WHEREAS, Middletown Youth Soccer will be responsible for the construction of the soccer fields at the complex using grant funds and private donations; and

WHEREAS, the City's \$400,000 investment will result in the City owning property with a complex that will be valued at \$2.1 million after final completion.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Mayor is authorized to sign all documents necessary to effectuate the purchase of said 18-acre parcel with the already approved \$400,000 grant; and

BE IT FURTHER RESOLVED: That \$200,000 shall be paid upon conveyance of the property and that the remaining \$200,000 shall be held in escrow until the soccer fields are constructed per specifications on file in the Parks & Recreation Department. Said escrow shall be released on a schedule of \$50,000 per field as fields are completed and staff has signed off as to compliance; and

BE IT FURTHER RESOLVED: All excess fill material from the property shall be brought to the city's Long Hill Road site once approved by Planning and Zoning Commission and any excess material will be removed by the contractor; and

BE IT FURTHER RESOLVED: That the Mayor is authorized to enter into a long-term lease with Middletown Youth Soccer (99 years) at a rate of \$1 per year to authorize the use of the soccer complex and indemnify the City from any potential liability.

Agenda Item 9-4

Councilman Robinson reads and moves for approval agenda item 9-4; his motion is seconded by Councilman Streeto. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

49-05
pcdPanuzioGiordano.doc
Authorizing the Mayor to sign agreements to retain the professional services of Panuzio and Giordano to represent the City of Middletown in securing federal funding for parking and transportation projects; authorizing a new line item in the Economic Development Fund; and approving the transfer of \$12,000 from the fund balance into the new line item.

(Approved)

WHEREAS, at the April 11, 2005 meeting of the Economic Development Committee (EDC) the Committee voted unanimously to retain the professional services of Panuzio & Giordano to represent the City of Middletown in securing federal funding for parking and transportation projects, and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:

That a line item 433-903-xxx Panuzio Giordano be established in the Economic Development Fund and the sum of \$12,000 be transferred from the Economic Development Fund balance to said line item to fund representation services for transportation funding.

BE IT FURTHER RESOLVED: That the Mayor is authorized to sign all documents to effectuate this agreement.

Agenda Item 9-5

Councilman Salafia reads and moves for approval agenda item 9-5; his motion is seconded by Councilman Streeto. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

50-05
peaccountsclerkiiipolice.doc
Approving the reclassification of the Accounts Clerk II – Police to Accounts Clerk III, Local #466 and approving the salary increase to Grade 7 (\$14.02 - \$20.75) (40 hrs).

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the position of Accounts Clerk II – Police Local #466 Salary Grade 6 (\$12.79 - \$18.92) be reclassified to Accounts Clerk III – Police Local #466 Salary Grade 7 (\$14.02 - \$20.75)(40 hrs) effective upon Council approval.

Title: Accounts Clerk III
Department: Police
Date: March, 2005
Salary: Grade 7A

Purpose of Position

The purpose of this position is to perform a variety of accounting functions in support of department operations. **The work is performed under the direction of the Deputy Chief of Police and Administrative Captain.**

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Reviews invoices and related information for proper account coding, accuracy, vendor designation, correct prices, authorized signatures and other pertinent data; reviews and pays invoices.
- **Involved in Grant applications, quarterly and annual grant financial reports, coordination of grant expenditures, and monitoring for grant compliance.**
- **Assists in the preparation of the annual department budget; monitors expenditures; and prepares requisitions.**
- **Assists training unit in entering and maintaining personnel training records, and scheduling memorandums.**
- **Assists Professional Standards Division in maintaining confidential/restricted files, records, logs and databases.**
- Prepares bank deposits or transfer of funds.
- Reconciles and balances accounts, funds and statements.
- Prepares a variety of financial statistical and narrative reports; prepares summaries.
- Posts journal entries; verifies postings; reconciles errors and re-enters information as needed.
- Maintains logs, files, spreadsheets and databases.
- Responds to inquiries from other departments, employees, vendors and the public.
- Performs data entry; enters data to accounting or other computer system; may enter payroll information.
- **May be required to assist in maintaining and updating policy, procedure and operation manuals.**
- **Researches a variety of issues for the department head and/or other department personnel.**
- **Orders office supplies and may coordinate the maintenance and repair of office equipment.**
- **Manages employee clothing allotment purchases.**
- **Provides backup for payroll and/or accounts payable/receivable functions.**
- **Provides backup for scheduling function.**
- **Observes strict confidentiality in maintaining restricted records and files.**
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

High School diploma or equivalent with vocational/technical training in Accounting or a related field with two years of related experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communications

- Requires the ability to perform midlevel of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Requires the ability to provide guidance, assistance and/or interpretation to others, such as co-workers and the public, on how to apply policies, procedures and standards to specific situations.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as a variety of reports, budgets, requests, deposits, manuals, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Chief of Police, Deputy Chief of Police, Captains, Chief Management Analyst, department personnel, City Finance Department and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item 9-6

Councilman Santangelo reads and moves for approval agenda item 9-6; his motion is seconded by Councilwoman Szewczyk. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

**Resolution No.
File Name
Description**

**51-05
pebuidlingsuptiipool.doc
Approving the amending of the job description for the Building Superintendent II Pool, Local #466 to correct errors and omissions with no change in salary.**

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the job description for Building Superintendent II/Pool Local #466 Salary Grade 7 (\$14.02 - \$20.75) be amended as recommended with changes in the job description to correct errors and omissions, but with no change in salary effective upon Council approval.

**Title: Building Superintendent II - Pool
Department: Board of Education – Middletown High School/Woodrow Wilson
Date: August 2004
Salary: Grade 7**

{Italic Deleted}
Bold added

Purpose of Position

The purpose of this position is to perform general cleaning, maintenance and security at the pool and athletic facilities and to respond to emergencies in the pool facility. The work is performed under the direction of the Custodial Manager.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintains pool; tests water chemistry; adds appropriate chemicals; balances pool water; backwashes pool filter; cleans filter tank; vacuums pool. Orders pool supplies and equipment.
- Inspects pool competition equipment, diving boards and starting blocks; inspects and tests pool safety equipment.
- Cleans pool and athletic areas; sanitizes locker rooms, rest rooms, deck and bleachers; cleans the Natatorium and facilities adjacent to the pool; cleans offices, gym, weight rooms, windows, cafeteria and halls.

- Maintains buildings and equipment; changes HVAC filter in unit ventilation and air handlers.
- Performs exterior landscaping functions; removes snow and ice from roof and grounds.
- Sets up and breaks down equipment and facilities for special events.
- Removes trash from buildings and grounds.
- Inspects buildings and facilities in the case of alarms.
- Assists trades people with their work; supervises summer student help.
- Makes deliveries to other municipal buildings. Moves furniture. Orders and installs light bulbs.
- Meets with supervisors regarding construction.
- Prepares invoices, work orders, logs, etc.
- May be required to fill in for Superintendent III in his/her absence.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with vocational/technical training with **three** {one} year of pool/facility maintenance experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Pool operator requires ability to obtain a Swimming Pool Operator's License.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as billing invoices, purchase requests, work orders, architectural drawings, blueprints, maintenance manuals, MSDS, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Director of Facilities, Custodial Manager, Café Manager, principals, teachers, students, parents, custodial workers, Fire Marshall, contractors and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines, grounds maintenance and custodial equipment, hand and power tools and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as custodial duties.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury. The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item 9-7

Councilman Salafia reads and moves for approval agenda item 9-7; his motion is seconded by Councilman Streeto. The Chair, hearing no discussion, calls for the vote. It is eleven aye votes by Council Members Szewczyk, Daley, Gionfriddo, Robinson, Salafia, Santangelo, Klattenberg, Nocera, Bibisi, Patnaude, and Streeto; and one nay vote by Councilman Roberts. The Chair states the matter passes.

Resolution No.
File Name
Description

52-05
peadministrativeassistant.doc
Approving the reclassification of Administrative Secretary III, Mayor's Office, Non-bargaining Salary Grade 8 to Administrative Assistant, Mayor's Office, Non-bargaining Salary Grade 9 Local #466 (\$16.45 - \$24.34) (40 hrs) effective July 1, 2005.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the position of Administrative Secretary III – Mayor's Office Non Bargaining Salary Grade 8 Local #466 (\$15.23 - \$22.54) be reclassified to Administrative Assistant – Mayor's Office Non Bargaining Salary Grade 9 Local #466 (\$16.45 - \$24.34)(40 hrs) effective July 1, 2005.

{Italic Deleted}
Bold added

Title: Administrative *{Secretary III}* **Assistant**
Department: Mayor's Office
Date: March 2005
Salary Grade 9
Purpose of Position

The purpose of this position is to perform complex and confidential administrative and secretarial functions in support of the *{Department Head/Director}* **Mayor**.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Prepares, transcribes, types and prepares correspondence and documents from rough notes, dictation and transcription equipment; prepares and types a variety of reports, records, documents and correspondence. May compose correspondence and other materials.
- Assists in the preparation of the annual department budget; pays bills and monitors expenditures; prepares purchase orders, transfer of funds and additional appropriations. May assist in the preparation of the annual report.
- Researches a variety of issues for the *{Director}* **Mayor** and/or other department personnel.
- Schedules and coordinates meetings and events. Coordinates various office functions.
- Answers phones and provides assistance; responds to inquiries; takes and relays messages. Meets with employees and the public and provides information on department or City procedures; may contact other municipalities and outside agencies regarding department functions. **Maintains constituent complaint/inquiry database.**
- Develops and maintains confidential/restricted files, records, logs and databases; creates new and purges old files; oversees the destruction of department files. May maintain and update manuals, handbooks or brochures. Performs data entry functions.

- Opens, date stamps, processes and distributes mail; prepares items for mail and prepares bulk mailings.
- Orders office supplies and maintains and monitors inventory; may take annual inventory. May coordinate maintenance and repair of office equipment.
- May process new employee forms, prepare packets; schedule physicals, notify supervisors of drug tests, etc for personnel purposes.
- May provide secretarial *{services}* **support** to assigned boards or commissions.
- **May be required to fill in for Council Clerk during absences.**
- Observes strict confidentiality in maintaining restricted records and files.
- Assigns work to clerical staff.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with vocational/technical training in Secretarial Science or a related field with *{three}* **five** years of related secretarial/administrative experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform *{basic}* **mid** level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as financial statements, technical operating manuals, mail, purchase orders, lists, documents, directories, ordinances, statutes, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with Supervisor and all department personnel, other City departments, vendors and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item 9-8

Councilman Santangelo reads and moves for approval agenda item 9-8; his motion is seconded by Councilman Streeto. There is no discussion. The Chair calls for the vote and it is unanimous to approve with eleven aye votes by Council Members Szewczyk, Daley, Gionfriddo, Robinson, Salafia, Santangelo, Klattenberg, Nocera, Bibisi, Patnaude, and Streeto; and one nay vote by Councilman Roberts. The Chair states the matter passes.

Resolution No.
File Name
Description

53-05
peexecutiveasst.doc
Approving the reclassification of Executive Secretary, Mayor’s Office, Non-bargaining Salary Grade 9 MMPA to Executive Assistant, Mayor’s Office, Non-bargaining, Salary Grade 10, MMPA (\$18.39 - \$27.21) (40 Hrs) effective July 1, 2005.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the position of Executive Secretary Mayor’s Office Non Bargaining, Salary Grade 9 MMPA (\$17.11 - \$25.32) be reclassified to Executive Assistant – Mayor’s Office Non Bargaining Salary Grade 10 MMPA (\$18.39 - \$27.21)(40hrs) effective July 1, 2005.

{Italic Deleted}
Bold added

Title: Executive *{Secretary}* **Assistant**
Department: Mayor’s Office
Date: March 2005 Salary Grade 10

Purpose of Position

The purpose of this position is to provide complex, confidential administrative support to the Mayor, Mayor’s Assistant *{and Special Project Manager}*, to administer special projects, and to oversee administrative work. The work is performed under the direction of the Mayor.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintains and administers the Mayor’s calendar; schedules appointments and meetings; facilitates the management of the Mayor’s workload. Makes travel arrangements for the Mayor.
- Acts as liaison to the Mayor; greets visiting dignitaries, city personnel and the public; screens all incoming phone calls. Responds to general inquiries; explains Mayor’s directives, etc.
- **May be required to attend meetings and represent the Mayors interests.**
- Takes and transcribes dictation; types all letters and correspondence for the Mayor; composes letters and memos upon request. Prepares meeting materials.
- Maintains and updates files in accordance with Freedom of Information laws and state statutes. Compiles and maintains various policy manuals.
- Facilitates special projects; coordinates special events with City departments, area businesses and local, state and federal agencies.
- Opens, date stamps and distributes office mail; reviews incoming contracts and correspondence for the Mayor.
- Performs data entry on requisitions and purchase orders for the Mayor’s signature; reviews and prepares bills for payment.
- Maintains office equipment; orders office supplies; maintains and administers voice mail.

- **May be required to fill in for Council Clerk during absence.**
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in Secretarial Science or a related field with *{three}* **five** years of related experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Position requires Notary Public certification.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as financial statements, contracts, calendars, meeting minutes, charters, statutes, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Mayor and all department staff, Department Heads, state and federal agencies, vendors, visitors and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item 9-9

Councilman Daley reads and moves for approval agenda item 9-9; his motion is seconded by Councilman Streeto. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

54-05
PCDPublic parking2005.doc
Authorizing the Mayor to acquire real property for the purpose of creating public parking facilities in the downtown area in accordance with City Ordinances and the Connecticut General Statutes and when unable to

agree with the compensation for the property, the Finance Director, in the name of the municipality may petition the Superior Court to acquire property by eminent domain.

(Approved)

Whereas, there is a severe shortage of public parking in downtown Middletown; and

Whereas, this shortage is putting the downtown at a competitive disadvantage, and

Whereas, this shortage is causing visitors to seek alternative dining, shopping, lodging and entertainment options; and

Whereas, this shortage is causing existing and potential new businesses to look to alternative locations for expansion and location which is limiting the growth and vitality of the downtown.

Now therefore be it resolved by the Common Council of the City of Middletown: That the Mayor be and hereby is empowered and authorized to acquire real property for the purpose of creating public parking facilities in the downtown area in accordance with City Ordinances and Connecticut General Statutes.

Be It Further Resolved: That whenever the Mayor is unable to agree with the owner of any property as to the compensation to be paid for such property, the Finance Director, in the name of the municipality, may petition the Superior Court for the Judicial District of Middlesex to acquire such property by eminent domain, subject to the provisions of the Connecticut General Statutes.

Agenda Item **9-10**

Councilman Klattenberg reads and moves for approval agenda item 9-10; his motion is seconded by Councilman Streeto. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

55-05
PCDgravesopen.doc
Authorizing the Mayor to sign an application to the Department of Environmental Protection for a State open space matching fund grant for the acquisition of development rights of the 26-acre Graves Farm on Chauncey Road.

(Approved)

WHEREAS the City of Middletown has adopted and is implementing a successful Open Space Acquisition Program; and

WHEREAS, the Conservation Commission supports an application to the State of Connecticut for open space matching funds up to 65 % of the cost of acquisition of the development rights for the 26 acre Graves Farm on Chauncey Road; and

WHEREAS an application for 50% funding for the purchase of the development rights has already been submitted to the federal farmland preservation program for the same property.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Common Council hereby approves submission of this application to the Department of Environmental Protection;

AND BE IT FURTHER RESOLVED THAT THE MAYOR is hereby authorized to sign all documents to effectuate this application.

Agenda Item **9-11**

Councilman Robinson reads and moves for approval agenda item 9-11; his motion is seconded by Councilman Santangelo. The Chair, hearing no discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.
File Name
Description

56-05
pcdTinnyShelco.doc
Approving a new line item in the Economic Development fund for the Tinny Corporation Shelco Filters for the Improvement of Infrastructure at Lot #4, Bradley Street and approving a \$20,000 transfer from the fund into this new line item.

(Approved)

WHEREAS, The Tinny Corporation Shelco Filters, a manufacturer of industrial filters will relocate to the City of Middletown and construct a new 40,000 square foot manufacturing facility on Bradley Street to open in the Fall of 2005.

WHEREAS, the new facilities estimated assessed value of \$1,120,000 will generate approximately \$250,880 in property taxes over ten (10) years.

WHEREAS, employment at the company will grow from the current 26 positions to a planned growth of 36 positions.

WHEREAS, at the April 11, 2005 meeting of the Economic Development Committee (EDC) the Committee voted unanimously to assist The Tinny Corporation Shelco Filters with a grant of \$20,000 from the Economic Development Fund to assist in the infrastructure at Lot #4 Bradley Street.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:

That a new line item be established in the Economic Development Fund and the sum of \$20,000.00 be transferred from the Economic Development Fund balance into said line item.

AND THEREFORE, the Mayor is authorized to sign all documents to effectuate this agreement.

Agenda Item 9-12

Councilman Streeto reads and moves for approval agenda item 9-12; his motion is seconded by Councilwoman Szewczyk. There is no discussion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

**Resolution No.
File Name
Description**

**57-05
pweasechambfishmeech.doc
Authorizing the Public Works Commission to acquire and/or condemn temporary and permanent drainage easements to construct and reconstruct a portion of Chamberlain Road, Fisher Road, and Meech Road and when unable to agree with compensation for the property, the Public Works Commission, in the name of the municipality, may petition the Superior Court to determine said compensation.**

(Approved)

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That the Public Works Commission be and hereby is empowered and authorized to acquire and/or condemn temporary and permanent drainage easements to construct and reconstruct a portion of Chamberlain Road, Fisher Road and Meech Road in accordance with the City Ordinances and the Connecticut General Statutes.

BE IT FURTHER RESOLVED, that whenever the Public Works Commission is unable to agree with the owner of any property as to the compensation to be paid for the taking of such property, the Public Works Commission, in the name of the municipality, may petition the Superior Court for the Judicial District wherein such property is located, or a Judge of said Court if said Court is not in session, to determine such compensation, subject to the provisions of the Connecticut General Statutes.

Agenda Item 9-13

Councilwoman Szewczyk reads and moves for approval agenda item 9-13; her motion is seconded by Councilman Streeto. There is no discussion. The vote is called and it is unanimous to approve with eleven aye votes by Council Members Szewczyk, Daley, Gionfriddo, Salafia, Santangelo, Klattenberg, Nocera, Bibisi, Patnaude, Streeto and Roberts; and one abstention by Councilman Robinson. The Chair states the matter passes.

**Resolution No.
File Name
Description**

**58-05
2005 CDBG Entitlement.doc
Authorizing the Mayor to submit the 2005 Entitlement Program to the U. S. Department of Housing and Urban Development for a grant in the amount of \$458,989 and approving the allocations as set forth in the resolution.**

(Approved)

WHEREAS, the City of Middletown receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD) as an entitlement community; and

WHEREAS, the final rule was published on January 5, 1995 in the Federal Register for the Consolidated Submission for Community Planning & Development Programs; and

WHEREAS, pursuant to the HUD final rule, revisions to the City of Middletown Citizen Participation Plan have been adopted which includes the process by which the Citizens Advisory Committee prepares the Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the Mayor, as Chief Executive Officer of the City of Middletown, is hereby authorized to submit the 2005 Entitlement Program to the U.S. Department of Housing and Urban Development for a grant in the amount of \$458,989 under the Community Development Block Grant Program including all understandings and assurances contained therein; and

BE IT FURTHER RESOLVED: That the following appropriations are hereby approved:

Organization	Project	Amount
Middlesex Business and Industry Foundation	Middletown Worker Preparation	\$10,000
Positive Solutions	Job Training	\$7,500
Kuhn Employment	Mobile Work Crew	\$7,500
St. Vincent DePaul	Amazing Grace	\$10,500
St. Lukes	Demographic Planning	\$5,000
The Connection Inc	Eddy Shelter	\$23,700
Mercy Housing	Facility Improvement	\$20,000
North End Housing	North End Housing	\$159,949
Middletown Housing Authority	Senior Center	\$44,840
Nehemiah Housing	Project Abode	\$25,000
Middletown Planning, Conservation and Dev.	Section 108 Loan Repayment	\$60,000
Middletown Planning, Conservation and Dev.	Program Administration	\$85,000

AND BE IT FURTHER RESOLVED: That the Consolidated Plan may be updated and amended as necessary to reflect Community Development Block Grant programs approved by the Common Council and changing priorities of present and future potential grant recipients.

Agenda Item 9-14

Councilwoman Szewczyk reads and moves agenda item 9-14 for approval and is seconded by Councilman Streeto. There is no discussion. The Chair calls for the vote and it is unanimous to approve with eleven aye votes by Council Members Szewczyk, Daley, Gionfriddo, Salafia, Santangelo, Klattenberg, Nocera, Bibisi, Patnaude, Streeto and Roberts; and one abstention by Councilman Robinson. The Chair states the matter passes.

Resolution No. 59-05
File Name CDBG Reprogramming.doc
Description Approving the various budget modifications and creations of new budget items in the 1998, 1999, 2001, 2002, and 2003 Entitlement Programs and the Revolving Fund as set forth in the resolution.

(Approved)

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:

That the following budget modifications be made:

DECREASE

1998 Entitlement

Line Item 390-552-101	Big Brother Big Sister Grandparent Program-	\$ 13.53
Line Item 390-552-102	Chamber of Commerce Worker Prep Program-	\$ 2,948.85
Line Item 390-552-103	CHC Home Room Program-	\$ 1,992.56
Line Item 390-552-107	Kuhn Mobile Worker Crew-	\$ 46.17
Line Item 390-552-111	Middletown Youth Football-	\$ 0.45
Line Item 390-552-204	Russell Library Computer Room-	\$ 473.57

1999 Entitlement

Line Item 392-527-102	CHC Home Room Program-	\$10,000.00
Line Item 392-527-112	Mercy Housing & Shelter-	\$ 8,937.30
Line Item 392-527-120	Russell Library Computer Center-	\$ 48.40

2001 Entitlement

Line Item 399-484-130	Literacy Volunteers-	\$ 0.50
Line Item 399-484-131	MxCC Evening LPN Program-	\$ 1,202.62
Line Item 399-484-143	Remington Rand Renovations-	\$ 383.05

2002 Entitlement

Line Item 397-566-113	MHA Senior Center-	\$ 267.53
Line Item 397-566-112	Equity in Housing Rehab Project-	\$ 779.00

2003 Entitlement

Line Item 378-569-103	MxCC CAD Certificate Program-	\$ 2,436.83
Line Item 378-569-101	Chamber Worker Prep Program-	\$12,158.69
Line Item 378-569-109	American Red Cross Medical Transportation-	\$ 6,134.08
Line Item 378-569-106	CHC Facility Improvement-	\$ 5,073.56

Revolving Fund

Line Item 396-496-157	MPHT 2nd Mortgage Loans-	\$ 64.28
Line Item 396-496-172	Shiloh Baptist Church-	\$ 8,322.50
Line Item 396-496-179	JOBS Loans 1999-	\$ 31.15
Line Item 396-496-181	Mercy Housing Violations-	\$ 6,062.70
Line Item 396-496-183	Middletown Youth Football-	\$ 2,650.00
Line Item 396-496-185	Courthouse Demolition-	\$ 2,861.92

CREATE

1998 Entitlement

Line Item 390-552-XXX	North End Housing	\$ 5,475.13
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1999 Entitlement

Line Item 392-527-XXX	North End Safety Partnership	\$ 4,500.00
Line Item 392-527-XXX	NEAT Community Organizer	\$ 7,500.00
Line Item 392-527-XXX	Mercy Housing Feeding the Homeless	\$ 2,500.00
Line Item 392-527-XXX	North End Housing	\$ 4,485.70

2001 Entitlement

Line Item 399-484-XXX	North End Housing	\$ 1,586.17
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2002 Entitlement

Line Item 397-566-XXX	Residential Rehabilitation Loans	\$ 1,046.53
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2003 Entitlement

Line Item 378-569-XXX	North End Housing	\$25,803.16
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Revolving Fund

Line Item 396-496-XXX	Residential Rehabilitation Loans	\$17,291.71
Line Item 396-496-XXX	North End Housing	\$ 2,700.84

Agenda Item 9-15

Councilwoman Nocera reads and moves for approval agenda item 9-15; her motion is seconded by Councilman Streeto. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Ordinance No.
File Name
Description

05-05
Sec74-31.doc
Approving adding a new Section 74-31 (b) to the Middletown Code of Ordinances waiving Section 74-30 with respect to the position of Deputy Fire Chief through October 30, 2005.

(Approved)

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN THAT A NEW SECTION 74-31 (b) BE ADDED TO THE CODE OF ORDINANCES TO READ AS FOLLOWS:

§ 74-31. Waiver of Residency Requirement.

(b) Section 74-30 of the Middletown Code of Ordinances is hereby waived with respect to the appointment of an individual to the position of Deputy Fire Chief for the City of Middletown. This ordinance shall expire on October 30, 2005.

Mayor's Appointments:
(Approved)

Councilman Santangelo moves the Mayor's appointments for approval and is seconded by Councilwoman Szewczyk. Councilman Patnaude asks about the appointments; the Chair states they were substituted at the beginning of the meeting. Councilman Patnaude asks if the Chair checked with the minority leader regarding the alternate appointment to Inland/Wetlands; Councilman Gionfriddo responds yes, this is the name he gave the Chair.

Hearing no further discussion, the Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Inland/Wetlands and Water Courses Agency, Alternate:

Appointment of Brett Hasbrouck to replace Jeffrey DeMaso (Resigned) to October 31, 2007.

Middletown Preservation and Design Review Board:

Reappointment of Patricia Evans to July 31, 2007.

Zoning Board of Appeals, Alternate:

Appointment of Les Adams to a vacancy to November 30, 2007.

Committee Concerning People With Disabilities, Alternate:

Appointment of Marie Hurley to the vacancy to April 30, 2010.

Contingency Fund Transfers:

There are no Contingency Fun Transfers to report.

Public Hearing Opened

The Chair opens the public hearing on items under the jurisdiction of the Common Council at 8:13 p.m. She states those wishing to address the Council in under five minutes to come forward first; those wishing to address the Council in under ten minutes next; and those wishing to address the Council in over ten minutes last.

Public Hearing Closed

The Chair, hearing no members of the public wishing to address the Council, closes the public hearing at 8:14 p.m.

Meeting Adjourned

The Chair asks for a motion to adjourn. Councilman Patnaude so moves and is seconded by Councilman Streeto. The vote is unanimous and the meeting is declared adjourned at 8:14 p.m.

ATTEST:

MARIE O. NORWOOD
Common Council Clerk