

**Projects Committee of the
Connecticut Clean Energy Fund Board
Minutes
Thursday, December 10, 2009**

A regular meeting of the **Projects Committee (the “Committee”)** of the **Renewable Energy Investments Board** hereinafter referred to as the **“Connecticut Clean Energy Fund Board”** was held on December 10, 2009, at the office of the Connecticut Clean Energy Fund, 200 Corporate Place, Rocky Hill, CT.

1. **Call to Order:** Noting the presence of a quorum, Mr. Peters, Chairman of the Committee, called the meeting to order at 10:02 a.m. Committee members present: Alan Greene (by phone), Kevin Hennessy (by phone), Robert Maddox (by phone), Jerry Peters (by phone). Absent: John Olsen

Staff and Adjunct Staff Attending: George Bellas, Christin Cifaldi, Lise Dondy, Dale Hedman, Shelly Mondo, Rick Ross, and Matthew Stone

2. **Approval of Meeting Minutes:**

Mr. Peters asked the Committee members to consider the minutes from the November 12, 2009 meeting.

Upon a motion made by Mr. Hennessy, seconded by Mr. Greene, the Committee members voted unanimously in favor of adopting the minutes from the November 12, 2009 meeting as presented.

3. **On-Site DG Program Project Proposals:**

“New Haven Schools—Fuel Cell Project”

Mr. Ross discussed the proposal by the New Haven Public Schools under the On-Site Renewable DG Program for a 400 kW fuel cell system to be located at the central utility plant to serve the new Roberto Clemente and Central Hill schools in New Haven. He mentioned that the project and equipment will be a direct ownership by the City of New Haven Public Schools. Mr. Ross described the proposed project, including the efficiencies of the system, the total project costs, estimated annual energy output and recommended incentive. Questions arose regarding the project costs and the CCEF funding level, and it was noted that the project is also eligible for reimbursement at approximately 80 percent by the State of Connecticut Bureau of School Facilities funding.

Upon a motion made by Mr. Hennessy, seconded by Mr. Greene, the Committee members voted unanimously in favor of adopting the following resolution regarding the fuel cell project for New Haven Public Schools:

RESOLVED:

- (1) that the 400 kW Fuel Cell system to be located at the new central utility plant servicing both the Roberto Clemente and Hill Central schools located on 360 Columbus Avenue and 35 Davis Street, New Haven respectively (“Project”), has been determined by the Connecticut Clean Energy Fund, Board of Directors (“CCEF Board”) to be in the furtherance of the CCEF Comprehensive Plan and in the interests of ratepayers, and that funding be approved for the Project in an amount not to exceed \$500,000 (“Grant”), and that said Grant is contingent upon sufficient funds being available to CCEF for the purpose of funding renewable energy projects under CCEF’s On-Site Renewable Distributed Generation Program or other CCEF installed capacity programs;
- (2) that if sufficient funds are available to fund the Project, then Peter Longo, President and Executive Director of Connecticut Innovations, Inc. (CI), Lise Dondy, Vice President of CI and President of the CCEF, or any other duly authorized officer of CI, is authorized to execute and deliver for, and on behalf of the CCEF, not later than June 30, 2010, any contract or other legal instrument necessary to effect the Grant on terms and conditions as he or she shall deem to be in the interests of the CCEF and ratepayers, in conformance with the wishes of the CCEF Board, and in conformance with Section VI of the operating procedures of the CCEF Board. The authorized officer’s approval thereof is hereby authorized to be conclusively evidenced by the execution and delivery of said legal instrument; and
- (3) that the proper CI officers are authorized and empowered to do all other acts and execute and deliver all other documents as they shall deem necessary and desirable to effect the above-mentioned legal instrument.

“Pomfret Community School—PV Project”

Ms. Cifaldi discussed the request by the Town of Pomfret under the On-Site Renewable DG Program for a 180.56 kW_{STC} PV system to be installed on the roof of Pomfret’s Community School. The project is an outright purchase of the PV system by the Town of Pomfret. Ms. Cifaldi mentioned an energy audit will be performed before the system is installed, and all recommended items with a payback of five years or less must be implemented prior to CCEF making a grant payment. She described the characteristics of the system, the efficiencies, the project participants, the financial data, the public benefits and proposed incentive. Ms. Cifaldi noted the project will be funded from Regional Greenhouse Gas Initiative proceeds.

Upon a motion made by Mr. Maddox, seconded by Mr. Hennessy, the Committee members voted unanimously in favor of adopting the following resolution regarding the Pomfret Community School, Pomfret:

RESOLVED:

- (1) that the Pomfret Community School, a 180.56 kW_{STC} photovoltaic system, to be located at 20 Pomfret Street, Pomfret, Connecticut (“Project”), has been determined by the Connecticut Clean Energy Fund, Board of Directors (“CCEF Board”) to be in the furtherance of the CCEF Comprehensive Plan and in the interests of ratepayers, and that funding be approved for the Project in an amount not to exceed \$707,150 (“Grant”), which includes \$28,550 as the present value incentive of the estimated Renewable Energy Credits or Certificates (RECs) to be produced by the Project over its contractual life, but that legal title to the RECs produced by the Project shall remain with the CCEF for the contractual life of the Project, and that said Grant is contingent upon sufficient funds being available to CCEF for the purpose of funding renewable energy projects under CCEF’s On-Site Renewable Distributed Generation Program or other CCEF installed capacity programs;
- (2) that as a condition of funding, the host facility must have completed, at minimum, a Connecticut Energy Efficiency Fund (CEEF) energy review or had an energy audit performed by an experienced third-party evaluator prior to payment by CCEF. The facility must implement the minimum recommended level of efficiency improvements prior to installation of the generating equipment or provide explanation;
- (3) that if sufficient funds are available to fund the Project, then Peter Longo, President and Executive Director of Connecticut Innovations, Inc. (CI), Lise Dondy, Vice President of CI and President of the CCEF, or any other duly authorized officer of CI, is authorized to execute and deliver for, and on behalf of the CCEF, not later than June 30, 2010, any legal instrument necessary to effectuate such grant on terms and conditions as he or she shall deem to be in the interests of the CCEF and ratepayers, in conformance with the wishes of the CCEF Board, and in conformance with Section VI of the operating procedures of the CCEF Board. The authorized officer’s approval thereof is hereby authorized to be conclusively evidenced by the execution and delivery of said legal instrument; and
- (4) that the proper CI officers are authorized and empowered to do all other acts and execute and deliver all other documents as they shall deem necessary and desirable to effect the above-mentioned legal instrument.

“United Parcel Service, Hartford—PV Project”

Ms. Cifaldi discussed the request by United Parcel Service under the On-Site Renewable DG Program for a 204 kW_{STC} PV system to be installed on the roof of the United Parcel Service distribution center in Hartford. The project is an outright purchase of the PV system by United Parcel Service, Hartford. Ms. Cifaldi mentioned United Parcel Service recently completed a lighting retrofit under the Connecticut Light &

Power Energy Efficiency Fund program and received a rebate from Connecticut Light & Power. She described the project, the project participants, project operating data, financial data, and proposed incentive. Ms. Cifaldi mentioned United Parcel Service will retain the rights to the project's renewable energy certificates ("RECs") so the RECs may be retired. It was noted this is the least expensive system proposed to be financed by CCEF. Discussion ensued about the installer of the system and the low costs. Ms. Cifaldi noted this is the first project the installer has done with CCEF. Mr. Peters noted that solar costs have been dropping, and he indicated the proposed costs are not out of the ordinary.

Upon a motion made by Mr. Hennessy, seconded by Mr. Greene, the Committee members voted unanimously in favor of adopting the following resolution regarding the PV project at United Parcel Service, Hartford:

RESOLVED:

- (1) that the United Parcel Service—Hartford, 204 kW_{STC} photovoltaic system to be located at 90 Locust Street, Hartford, has been determined by the Connecticut Clean Energy Fund, Board of Directors ("CCEF Board") to be in the furtherance of the CCEF Comprehensive Plan and in the interests of ratepayers, and that funding be approved for the Project in an amount not to exceed \$448,565 ("Grant"), and that said Grant is contingent upon sufficient funds being available to CCEF for the purpose of funding renewable energy projects under CCEF's On-Site Renewable Distributed Generation Program or other CCEF installed capacity programs;
- (2) that if sufficient funds are available to fund the Project, then Peter Longo, President and Executive Director of Connecticut Innovations, Inc. (CI), Lise Dondy, Vice President of CI and President of the CCEF, or any other duly authorized officer of CI, is authorized to execute and deliver for, and on behalf of the CCEF, not later than June 30, 2010, any legal instrument necessary to effectuate such grant on terms and conditions as he or she shall deem to be in the interests of the CCEF and ratepayers, in conformance with the wishes of the CCEF Board, and in conformance with Section VI of the operating procedures of the CCEF Board. The authorized officer's approval thereof is hereby authorized to be conclusively evidenced by the execution and delivery of said legal instrument; and
- (3) that the proper CI officers are authorized and empowered to do all other acts and execute and deliver all other documents as they shall deem necessary and desirable to effect the above-mentioned legal instrument.

4. **Other Business:** The Committee members requested that the agendas for future meetings include the name of the presenters.

5. **Adjournment:**

Upon a motion made by Mr. Maddox, seconded by Mr. Hennessy, the Committee members voted unanimously in favor of adjourning the December 10, 2009 meeting at 10:30 a.m.

Respectfully submitted,

Jerry Peters, Chairman of the
Committee