

**Renewable Energy Investments Board
Minutes - Special Meeting
Friday, December 5, 2008**

A special meeting of the **Renewable Energy Investments Board hereinafter referred to as “the Connecticut Clean Energy Fund Board”** (the “Board”) was held on December 5, 2008, at the office of the Connecticut Clean Energy Fund, 200 Corporate Place, Rocky Hill, CT.

1. Call to Order: Noting the presence of a quorum, Tim Bowles, Chairperson of the Board, called the meeting to order at 2:03 p.m. Board members participating: Tim Bowles (by phone); Scott DeVico representing the Commissioner of Emergency Management and Homeland Security (by phone); Norma Glover (by phone); Alan Greene (by phone); Mary Healey, Office of Consumer Counsel (by phone); Kevin Hennessy (by phone); Bob Maddox; (by phone); and Jerry Peters (by phone). Absent: Tracy Babbidge, Department of Environmental Protection; John Mengacci, Office of Policy and Management; John Olsen; Carol Muradian; Jessie Stratton; and Patricia Wrice.

Staff and Adjunct Staff Attending: Lise Dondy (by phone), Dale Hedman, Peter Longo, Shelly Mondo (by phone), Angela Perondi-Pitel and Kirsten Weschler.

2. Approval of KEMA Contract for Long-Term Solar Strategy Report:

Ms. Dondy explained that the purpose of the special meeting is to obtain approval to enter into a contract for the long-term solar strategy report. The report is being commissioned to assist the Long-Term Solar Strategy Workgroup develop a plan in compliance with Section 4 of Public Act 08-168. Ms. Dondy mentioned that a Request for Proposals was issued, and three responses were received. The responses were reviewed and scored by a subcommittee of the Long-Term Solar Strategy Workgroup, and there was unanimous consensus to proceed with negotiations with KEMA. The report is expected to be completed by February 15, 2008. It was noted that a letter has been sent to the legislature indicating the time frame for the report. A letter will also be sent to the Clean Energy Advisory Board.

Upon a motion made by Ms. Healey, seconded by Mr. Peters, the Board voted unanimously in favor of adopting the following resolution:

NOW THEREFORE, BE IT RESOLVED by the Renewable Energy Investments Board:

- (1) That a contract be awarded to KEMA, Inc., in an amount not to exceed \$137,000 to fund the Long-Term Sustainable Solar Strategy Study (“Study”), pursuant to KEMA, Inc.’s selection, via RFP #CCEF-CTLTSS-001, to conduct the Study;

- (2) that Peter Longo, President and Executive Director of Connecticut Innovations, Inc. (CI), Lise Dondy, Vice President of CI and President of the CCEF, or any other duly authorized officer of CI, is authorized to execute and deliver for, and on behalf of the CCEF, any contract or other legal instrument necessary to effect the Grant on terms and conditions as he or she shall deem to be in the interests of the CCEF and ratepayers, in conformance with the wishes of the CCEF Board, and in conformance with Section VI of the operating procedures of the CCEF Board. The authorized officer's approval thereof is hereby authorized to be conclusively evidenced by the execution and delivery of said legal instrument; and
 - (3) that the proper CI officers are authorized and empowered to do all other acts and execute and deliver all other documents as they shall deem necessary and desirable to effect the above-mentioned legal instrument.
3. **Adjournment:** Upon a motion made by Ms. Healey, seconded by Mr. Peters, the Board members voted unanimously in favor of adjourning the December 5, 2008, meeting at 2:13 p.m.

Respectfully submitted,

Timothy Bowles, Chairman

Norma Glover, Secretary