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**EXECUTIVE COMMITTEE**  
of the Renewable Energy Investments Board  
Draft Minutes – Regular Meeting  
Monday, April 27, 2009

A regular meeting of the Executive Committee (the “Committee”) of the **Renewable Energy Investments Board hereinafter referred to as “the Connecticut Clean Energy Fund Board”** (the “Board”) was held on April 27, 2009, at the office of the Connecticut Clean Energy Fund, 200 Corporate Place, Rocky Hill, Connecticut.

1. **Call to Order:** Mr. Bowles called the meeting to order at 11:02 a.m. Participating: Tim Bowles, Norma Glover, Mary Healey, John Mengacci and John Olsen.

Staff and Adjunct Staff Attending: Attorney Boucher, Lise Dondy, Peter Longo, Paul Michaud, Dale Hedman and Shelly Mondo.

2. **Adoption of Minutes:**

The Committee members reviewed the minutes from the March 30, 2009 meeting.

**Upon a motion made by Mr. Mengacci, seconded by Ms. Glover, the Committee members voted in favor of adopting the minutes from the March 30, 2009 meeting as presented (Ms. Healey abstained from the vote, and Mr. Olsen was not present for the vote).**

3. **Discussion of Process to Add Items to Agenda and Other Communications**

Mr. Bowles discussed the process for developing agendas for the Board and Executive Committee meetings. He noted that the process begins immediately following the preceding month’s meetings. After discussion of the process, staff was requested to send Board and Executive Committee draft agendas to the Executive Committee members approximately 10 days before the meetings for review before being finalized. Mr. Bowles stated that generally, items that are not included on the agenda or in the packages will not be considered until the next Board meeting.

4. **Other Business:**

The Board will be reminded that the Annual Statement of Financial Interest forms for public officials are due by May 1.

With respect to the federal economic stimulus funding, Mr. Olsen reminded everyone that the funds are intended to help create jobs and are subject to federal Davis/Bacon prevailing wage requirements.

The Committee members discussed the process to handle the discussion of the Plainfield Renewable Energy project. Mr. Bowles stated that every effort will be made to discuss the request in open session, and only the privileged and confidential information will be discussed in executive session. There was consensus that the Board should first consider whether the project is a “strategic award” based on the criteria set forth in CCEF’s Operating Procedures. If there is an affirmative vote of 2/3 of the members present, then the Board should consider the merits of the proposal.

**5. Adjournment:** Upon a motion made by Ms. Glover, seconded by Mr. Mengacci, the Committee members voted unanimously in favor of adjourning the April 27, 2009 meeting at 11:54 a.m.

Respectfully submitted,

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Tim Bowles  
Chair of the Executive Advisory Committee